

# PTC Arbortext Editor

This course covers the functionality and tools of PTC Arbortext Editor for anyone needing to produce structured documents using SGML or XML. The course use generic documents as examples but can be customised to use the common standards for Aerospace and defence.

<b>Who should attend</b>	This intensive course is aimed at technical authors, writers and knowledge workers who need to prepare technical documents and manuals to a high, consistent standard. You will benefit from comprehensive instruction that will enable you to modules quickly and effectively using Arbortext Editor.
<b>Benefits of attending</b>	The course will equip you with the skills necessary to work with Arbortext Editor to produce valid SGML or XML Data Modules.
<b>Assumed knowledge</b>	No prior knowledge required
<b>Length of course</b>	2 days

## Course Outline

### Epic Editor Environment

- Viewing a sample document
- Epic Editor window components
- Menus and toolbars
- The Edit pane
- Document Map
- The status bar
- Cursors
- Expanding and collapsing element content
- Moving elements using drag and drop
- Deleting elements and content
- Generated text
- Help.

### Authoring with Epic Editor

- Creating a new document
- Inserting elements and content
- Adding structure to content
- Creating and inserting a text entity
- Inserting links
- Working with attributes
- Inserting graphics
- Inserting symbols
- Searching a document
- Working with tables
- Checking spelling
- Saving your document as HTML
- Printing your document.

### Authoring Tools

- Authoring tools
- Change tracking
- Comparing documents.

### Custom Document Types

- Using a custom document type with Epic Editor.